



BORDER CANOE CLUB CONSTITUTION

Revised and updated – 17 July 2013

1. CONSTITUTION

The name of the Club shall be the BORDER CANOE CLUB (hereinafter called "the Club" or "BCC")

2. OBJECTS

2.1 The objects of the Club shall be:

2.1.1 To promote the sport of canoeing in the Republic of South Africa.

2.1.2 To affiliate itself to the Eastern Cape Canoe Union and as such bind itself to the objects, aims, and rules of that Union.

2.1.3 To foster an environmental awareness amongst its members.

2.1.4 To promote the development of junior canoeing and the integration and canoeing as a sport amongst all South Africans.

3. COLOURS

3.1 The colours of the Club shall be black, red, white & green.

3.2 The racing colours shall be a RED shirt or vest, with the BCC badge embroidered on the chest and/or sleeves.

3.3 The colours of the Club may only be changed by a 75% majority at an Annual General Meeting or a Special General Meeting called for that purpose.

4. MEMBERSHIP

4.1 Application for membership shall be made on a form which the Committee may prescribe from time to time.

4.2 The Committee shall have the right to approve or to reject any applications for membership and to determine the class of membership to be awarded to the applicant, which in deserving cases shall include honorary membership. The determination of such class shall be entirely in the discretion of the Committee.

4.3 Membership of the Club shall be open to all.



BORDER CANOE CLUB CONSTITUTION

5. SUBSCRIPTIONS

- 5.1 Annual subscriptions shall be determined by the Committee and shall be inclusive of the Easter Cape Canoe Union (ECCU) levy and any other contribution required by the ECCU or Canoeing South Africa (CSA).
- 5.2 Subscriptions shall be due and payable on a date determined by the Committee, and shall be collected by the Committee.
- 5.3 Honorary Life members will be exempt from paying CLUB fees but liable for CSA and ECCU fees.

6. BOOKS AND ACCOUNTS

- 6.1 The financial year of the Club shall run from the first day of January to the 31st day of December of each year.
- 6.2 Audited accounts shall be presented at the Annual General Meeting by the Treasurer.
- 6.3 The Committee shall cause true and proper books of account to be kept by the Treasurer.
- 6.4 An up to date summary of the financial status of the Club shall be available at each Committee meeting of the Club.
- 6.5 The Treasurer shall present accounts for payment at each Committee meeting
- 6.6 Members of the Committee shall either pass or reject payment of presented accounts. Once an account is passed for payment, it shall be paid by cheque (signed by at least two members of the committee) or internet banking.

7. COMMITTEE

- 7.1 Management of the Club shall be vested in its Committee, which shall consist of the following portfolios:

Primary:

- 7.1.1 Chairman
- 7.1.2 Vice-Chairman
- 7.1.3 Immediate Past Chairman
- 7.1.4 Secretary
- 7.1.5 Treasurer



BORDER CANOE CLUB CONSTITUTION

Secondary:

7.1.6 Facilities

7.1.7 Time Trials

7.1.8 Development & Coaching

7.1.9 Club Captain

7.1.10 Social

7.1.11 Safety Officer

7.1.12 Race Co-ordinator

7.1.13 Up to 3 other members with portfolios identified as required.

7.2 The Committee shall have the power of co-option.

7.3 No person may hold more than one position on the Committee unless agreed upon by the entire committee.

7.4 No person should occupy a position for more than 3 years unless agreed upon by the entire committee.

8. HONORARY VICE-PRESIDENTS

8.1 Existing or past members may be elected as honorary Vice-Presidents in recognition of their contributions to the Club. There shall be no limit to the number of Honorary Vice-Presidents.

8.1.1 Honorary Vice-Presidents shall be elected annually at the Annual General Meeting and shall, by virtue of such election:

8.1.2 Be honorary members of the Club for that year.

8.1.3 Be entitled to vote in terms of Section 10 hereof.

8.1.4 Be entitled to assist, at the discretion of the Committee, in the management of the Club.

9. MEETINGS

9.1 Annual General Meeting

9.1.1 The Annual General must be held each year, not more than 14 months after the date of the last Annual General Meeting and such meetings are to be held within 60 days of the close of the financial year. Members shall be given 14 days notice of such meeting.



BORDER CANOE CLUB CONSTITUTION

9.1.2 In addition to any other matters the following business must be conducted at the

9.1.2.1 Annual General Meeting;

9.1.2.2 Appointment of Office Bearers;

9.1.2.3 Approval of the accounts

9.2 Special General Meeting

9.2.1 Special General Meetings shall be held within 45 days of receipt of a written application stating the reason for such meeting and signed by at least 10 members who are entitled to vote in terms of Clause 10.2.2 hereof. Such written application shall be delivered to the Chairman

9.2.2 Members shall be given 14 days notice of such meeting

9.2.3 The Chairman, whom failing the Vice-Chairman, whom failing any Committee member, whom failing a representative elected from the floor by those present at the meeting shall chair the Annual General Meeting of the Club or a Special General Meeting

9.3 Quorum

9.3.1 The quorum at an Annual General Meeting or a Special General Meeting shall be 12,5% of the total club membership.

9.3.2 In the event of a quorum not being present at the meetings referred to above their starting times shall be postponed by 30 minutes and, in the event of there still being no quorum the meeting shall be adjourned for one week.

9.3.3 The provisions of this paragraph shall apply mutatis mutandis to such adjourned meeting, save that in the event of there being no quorum present after the postponement of 30 minutes the meeting shall proceed, those present being deemed to be a quorum and the decisions reached binding on the Club.

10. **COMMITTEE MEETINGS AND VOTING**

10.1 Committee Meetings

10.1.1 Committee meetings shall be held monthly.

10.1.2 The Secretary shall record minutes of all Committee meetings.



BORDER CANOE CLUB CONSTITUTION

10.2 Voting

- 10.2.1 Voting shall be by show of hands but may be conducted by a secret ballot if requested by a member.
- 10.2.2 Only those members who are fully paid up members of the Club may be entitled to vote. Each member so entitled shall have one vote.
- 10.2.3 In the event of an equality of votes, the Chairman shall have a casting vote.
- 10.2.4 Members will not be entitled to vote by proxy.

11. **POWERS OF THE COMMITTEE**

11.1 The Committee shall:

- 11.1.2 Administer the Club's affairs.
- 11.2.2 Organise club races allocated by the EP Canoe Union or self-generated.
- 11.2.3 Keep a proper record of its financial affairs as more fully set out in Clause 6 hereof.
- 11.2.4 Appoint Sub-committees to further its business,
- 11.2.5 Organise fund raising activities and seek sponsorships.
- 11.2.6 Decide and adjudicate upon any dispute arising from the interpretation of this Constitution.
- 11.2.7 Select teams and individuals to represent the Club in competitions.
- 11.2.8 Acquire by purchase, donation, bequest, exchange, lease or sub-lease or otherwise both movable and immovable property all of which shall be vested in the name of the Club.
- 11.2.9 Suspend any member for:
 - 11.2.9.1 Failing to comply with any of the provisions of this Constitution.



BORDER CANOE CLUB CONSTITUTION

- 11.2.9.2 Practicing or counseling any conduct which reflects adversely on the good name of the Club or any of its members of officials.
- 11.2.9.3 Breach of the canoe racing rules of the International Canoe Federation as interpreted by the Canoeing South Africa insofar as the rules are consistent with the Constitution of the EP Canoe Union.

12. CONSTITUTION

12.1 This Constitution shall not be amended unless:

- 12.1.1 A simple majority at an Annual General Meeting or a Special General Meeting approves the amendment;
- 12.1.2 Details of the proposed amendment are set out in the notice of such meeting sent to members.

13. HEADQUARTERS AND ADDRESS

13.1 This shall be any suitable premises agreed to by the Committee.

14. LEGAL PROCEEDINGS

- 14.1 The Club may sue or be sued or be cited in any legal proceedings in its own name.
- 14.2 The Chairman is empowered to sign on behalf of the Club any Power of Attorney, which may be required for this purpose.

15. DISSOLUTION

15.1 A resolution to dissolve the Club may only be made:

- 15.1.1 At a Special General Meeting called specifically for this purpose.
- 15.1.2 With the consent of 75% of the paid up members of the Club.

15.2 In the event of dissolution of the Border Canoe Club, the assets of the Club (after payment of its liabilities, shall be transferred to another canoe club or similar association which is a non-profit organization, and with similar objectives to the Border Canoe Club.

Border Canoe Club Chairman